

SOUTH WAIRARAPA DISTRICT COUNCIL

25 NOVEMBER 2020

AGENDA ITEM B1

MINUTES OF COUNCIL COMMITTEES AND COMMUNITY BOARDS

Purpose of Report

To present Council with reports and minutes of Council committees and community boards.

Recommendations

Officers recommend that the Council:

1. *Receive the information.*
2. *Receive the minutes of the Finance, Audit and Risk Committee meeting 21 October 2020.*
3. *Receive the minutes of the Māori Standing Committee meeting 27 October 2020.*
4. *Receive the minutes of the Greytown Community Board meeting 29 October 2020.*
5. *Receive the minutes of the Featherston Community Board meeting 3 November 2020.*
6. *Receive the minutes of the Assets and Services Committee meeting 4 November 2020.*
7. *Receive the minutes of the Planning and Regulatory Committee meeting 4 November 2020.*
8. *Receive the tabled minutes of the Martinborough Community Board meeting 5 November 2020.*

1. Executive Summary

Minutes of recent meetings are presented to Council for information. The Chair may ask for comment on the content, but no comment can be received in this forum with regards to the accuracy of the minutes.

2. Appendices

Appendix 1 - Finance, Audit and Risk Committee meeting 21 October 2020
Māori Standing Committee meeting 27 October 2020
Greytown Community Board meeting 29 October 2020
Featherston Community Board meeting 3 November 2020
Assets and Services Committee meeting 4 November 2020
Planning and Regulatory Committee meeting 4 November 2020

Contact Officer: Suzanne Clark, Committee Advisor

Reviewed By: Karen Yates, Policy and Governance Manager

Appendix 1

- Finance, Audit and Risk Committee meeting 21 October 2020
- Māori Standing Committee meeting 27 October 2020
- Greytown Community Board meeting 29 October 2020
- Featherston Community Board meeting 3 November 2020
- Assets and Services Committee meeting 4 November 2020
- Planning and Regulatory Committee meeting 4 November 2020



FINANCE, AUDIT AND RISK COMMITTEE
Minutes from 21 October 2020

- Present:** Councillors Leigh Hay (Chair), Garrick Emms, Brian Jephson, Brenda West, Mayor Alex Beijen (until 5:00pm) and independent member Kit Nixon.
Via audio-visual technology: Councillor Pam Colenso.
- In Attendance:** Katrina Neems (Chief Financial Officer), Harry Wilson (Chief Executive Officer), Charly Clarke (Finance Manager), Karen Yates (Policy and Governance Manager) and Suzanne Clark (Committee Advisor).
Marsh Insurance: Darren Williamson.
- Conduct of Business:** The meeting was held in the Supper Room, Waihinga Centre, Texas Street, Martinborough and was conducted in public between 2:30pm and 5:05pm except where expressly noted.
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Open Section

- A1. Apologies**
FINANCE, AUDIT AND RISK RESOLVED (FAR2020/18) to accept apologies from Cr Ross Vickery.
(Moved Cr West/Seconded Mayor Beijen) Carried
- A2. Conflicts of Interest**
There were no conflicts of interest declared.
- A3. Public Participation**
There was no public participation.
- A4. Actions from Public Participation**
There were no actions from public participation.
- A5. Extraordinary Business**
There was no extraordinary business. Cr Hay noted that agenda item B2 would be the first item of business.

A6. Minutes for Confirmation

FINANCE, AUDIT AND RISK RESOLVED (FAR2020/19) to confirm that the Finance, Audit and Risk Committee minutes from the meeting held 20 August 2020 are a true and correct record.

(Moved Cr West/Seconded Cr Emms)

Carried

A7. Notices of Motion

There were no notices of motion.

B Information and Verbal Reports from Chief Executive and Staff

B2. Insurance and Risk Management Report.

Mr Williamson encouraged members to consider why assets were insured and to consider the cost versus the claims return when considering a level of asset insurance cover to meet Council's risk profile.

FINANCE AUDIT AND RISK COMMITTEE RESOLVED (FAR2020/20) to receive the Insurance and Risk Management Report.

(Moved Cr Jephson/Seconded Mayor Beijen)

Carried

B1. Financial Report

Council officers answered members' questions relating to the Investment Policy exceedance limits and interest rates, Wellington Water projected budget cost overruns for water and wastewater projects, the proposed future wastewater capacities at Papawai and Pinot Grove, Lake Ferry wastewater remedial work, and the effect of phasing on projected budgets and income.

FINANCE AUDIT AND RISK COMMITTEE RESOLVED (FAR2020/21):

1. To receive the Financial Report.

(Moved Cr West/Seconded Cr Emms)

Carried

2. Action 562: Advise councillors what wastewater capacity is currently at Papawai and Pinot Grove and what the project proposed capacities are; E Stitt.

B3. Interim Audit Report

Elected members discussed the interim audit recommendations. Continued support for the decision to delay the customer satisfaction survey in order to ensure data on new Key Performance Indicators could be captured was noted.

FINANCE AUDIT AND RISK COMMITTEE RESOLVED (FAR2020/22) to receive the Interim Audit Report.

(Moved Cr West/Seconded Cr Emms)

Carried

Public Excluded

C Consideration of Public Excluded Business

COUNCIL RESOLVED (DC2020/23) that the public be excluded from the following part of the meeting, namely:

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Report/General Subject Matter	Reason for passing this resolution in relation to the matter	Ground(s) under Section 48(1) for the passing of this Resolution
Operational Risk Register	Good reason to withhold exists under section 7(2)(c)(i)(ii)	Section 48(1)(a)
Draft 30 June 2020 Financial Statements	Good reason to withhold exists under section 7(2)(c)(i)(ii)	Section 48(1)(a)
Wellington Water Ltd Audit Update	Good reason to withhold exists under section 7(2)(c)(i)	Section 48(1)(a)

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

Reason for passing this resolution in relation to the matter	Ground(s) under Section 48(1) for the passing of this Resolution
The withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely to prejudice the supply of similar information, or information from the same source and is in the public interest that such information should continue to be supplied	Section 7(2)(c)(i)
The withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely otherwise to damage the public interest	Section 7(2)(c)(ii)

(Moved Cr Jephson/Seconded Mayor Beijen)

Carried

Confirmed as a true and correct record

.....(Chair)

.....(Date)



MĀORI STANDING COMMITTEE Minutes from 27 October 2020

Present:	Narida Hooper (Chair), Karen Mikaera, Teresa Aporo, Andrea Rutene, Toni Kerr, Suzanne Murphy (pending), Mayor Alex Beijen, Councillor Garrick Emms (to 8.02pm) and Councillor Brian Jephson.
In Attendance:	Godwell Mahowa (Acting Group Manager Planning and Environment) Karen Yates (Policy and Governance Manager), Lisa Matthews (Regional Positive Ageing Strategy Coordinator) and Steph Dorne (Committee Advisor).
Also in Attendance:	Nicola Litchfield (GNS Science), Tim Lusk (Wairarapa Water), Inia Rademakers (Wairarapa Water), Max Stevens, Joe Howells and Clive Patten.
Conduct of Business:	The meeting was held in the Supper Room, Waihinga Centre, Texas Street, Martinborough. The meeting was conducted in public between 6:00pm and 8.28pm.

PUBLIC BUSINESS

Ms Hooper welcomed Suzanne Murphy who has been nominated to represent Kohunui Marae on the Committee and Ms Murphy opened with a Karakia.

Ms Hooper requested the Committee consider a late grant application from 28th Māori Battalion Association Featherston Branch.

MSC RESOLVED (MSC 2020/36) to accept the late grant application from 28th Māori Battalion Association as agenda item 8.1; the application was not on the agenda as it had only just come to the attention of the Chair and it could not be deferred to the next meeting in December because the event is planned to occur on 14 November 2020.

(Moved Kerr/Seconded Rutene)

Carried

1. APOLOGIES

MSC RESOLVED (MSC 2020/37) to receive apologies from Nathan Maynard, Terry Te Maari and Councillor Pip Maynard.

(Moved Mikaera/Seconded Kerr)

Carried

2. CONFLICTS OF INTEREST

Councillor Jephson declared a conflict of interest with agenda item 4.1, the presentation by Nicola Litchfield on earthquake research on the south Palliser Bay coastline.

3. ACKNOWLEDGMENTS AND TRIBUTES

Ms Rutene acknowledged Alistair Spierling for receiving an Order of New Zealand Merit presented by Dame Patsy Reddy and Ms Murphy paid tribute to the Hemi whānau for the recent passing of a whānau member.

4. PUBLIC PARTICIPATION

4.1 Nicola Litchfield – Earthquake research on the south Palliser Bay coastline

Ms Litchfield informed members of an earthquake study GNS Science intends to carry out on the south Palliser Bay coastline. Ms Litchfield outlined the research purpose, selected site locations, archaeological assessment obtained, planned timeline, and requested a letter of support from the Committee to apply to archaeological authorities. The Committee requested being notified of when the work at selected sites would occur.

4.2 Tim Lusk and Inia Rademakers – Wakamoekau Community Water Storage Scheme

Mr Lusk and Mr Rademakers spoke to matters on the Wakamoeka Water Storage Scheme, outlining the proposed revisor site, benefits to the community, objectives and environmental standards, financial support obtained, timeframes and involvement of Iwi. The Committee raised questions on the intensification of farming, timing and involvement of Iwi in a cultural and environmental impact study, and the main funders.

4.3 Max Stevens, Joe Howells and Clive Patten – Public access to Hiwinui Forest Block

Mr Stevens, Mr Howells and Mr Patten presented on a submission to Greater Wellington Regional Council (GWRC) to obtain public access to the Hiwinui Forestry Block and outlined potential recreational and biodiversity opportunities. Mr Stevens responded to questions on the cutting rights of the forestry block and requested the Committee support the concept of putting a submission to GWRC.

5. ACTIONS FROM PUBLIC PARTICIPATION

5.1 Nicola Litchfield – Earthquake Research on the south Palliser Bay coastline

MSC NOTED:

Action 549 – Send a letter of support for GNS Science to apply to archaeological authorities for the earthquake research on the south Palliser Bay coastline, MSC

5.2 Tim Lusk and Inia Rademakers – Wakamoekau Community Water Storage Scheme

MSC NOTED:

Action 550 – Continue discussions with Wairarapa Water Ltd on the Wakamoekau Community Water Storage Scheme, MSC

5.3 Max Stevens and Joe Howells – Public Access to Hiwinui Forest Block

MSC NOTED:

Action 551 – Send a letter of support to Max Stevens, Joe Howells and Clive Patten for the concept to gain public access to Hiwinui Forest Block, MSC.

Action 552 – Request Greater Wellington Regional Council forms a Memorandum of Understanding with SWDC in relation to access to the Hiwinui Forest Block at the cessation of the current foresting cutting rights contract.

6. MINUTES FOR CONFIRMATION

6.1 Māori Standing Committee – 21 September 2020

MSC RESOLVED (MSC 2020/38) that the minutes of the Māori Standing Committee meeting held on 21 September 2020 be confirmed as a true and correct record.

(Moved Rutene/Seconded Cr Emms)

Carried

7. OPERATIONAL REPORTS – COUNCIL OFFICERS

7.1 Officers' Report

Mr Mahowa responded to questions on the Featherston Tiny Homes application being put on hold. Members discussed progress on naming the new road at 123 Fitzherbert Street Featherston and the removal of a site for the trial of the Eco-Reef solution.

Mayor Beijen informed members of an upcoming workshop on Featherston Wastewater and his intention to form a Wairarapa wide group on the Dark Sky Reserve and invited Committee representation .

MSC NOTED:

Action 553: To confirm with Carlene Te Tau Rangitāne o Wairarapa's views on the use of the proposed name "Hapoori Common" for the proposed new road at 123 Fitzherbert Street, N Hooper.

MSC RESOLVED (MSC 2020/39) to receive the Officer's Report.

(Moved Mayor Beijen/Seconded Mikaera)

Carried

7.2 Action Items Report

Members discussed the items and noted further updates.

MSC RESOLVED (MSC 2020/40) to receive the Action Items Report.

(Moved Cr Jephson/Seconded Kerr)

Carried

7.3 Income and Expenditure Report

On behalf of Kohunui Marae, Ms Murphy thanked the Committee for the grant to assist with establishing a Native Plant Nursery, Kāuta storage and upgrade, and replacement cooking vessels. Ms Murphy invited a member of the Committee to a blessing of the tunnel house and potting shed and requested a three-month extension to complete the grant accountability form.

MSC NOTED:

Action 554: Remove the Income and Expenditure Statement for the period 1 July 2019 – 30 June 2020 from future Income and Expenditure Reports, K Neems.

MSC RESOLVED (MSC 2020/41) to:

1. Receive the Income and Expenditure Statement for the period 1 July 2020 – 30 September 2020.

2. Approve a three-month extension for Kohunui Marae to complete an accountability form for the grant to assist with establishing a Native Plant Nursery, Kāuta storage and upgrade, and replacement cooking vessels.

(Moved Rutene/Seconded Mikaera)

Carried

3. Approve reimbursement of \$330.50 (including GST) to Narida Hooper for catering expenses for the Long Term Plan / Spatial Plan Hui held on 28 November 2020, funds to come from the MSC operational fund.

(Moved Kerr/Seconded Cr Jephson).

Carried

7.4 Te Hōkai Nuku Wairarapa Region Positive Ageing Strategy and Implementation Plan

Ms Matthews spoke to the report, highlighting the growing ageing Māori population and the goals of the strategy. Ms Matthews sought input on what could be implemented to afford improvements across the goals for Māori and tabled a list of questions to guide the discussion.

Members discussed matters of equity and lower life expectancy for Māori, advocating to Central Government to lower the age limit for Māori to access services, and the availability of Māori for Māori services.

MSC RESOLVED (MSC 2020/42) to receive Te Hōkai Nuku Wairarapa Region Positive Ageing Strategy and Implementation Plan Report

(Moved Andrea/Seconded Teresa)

Carried

Action 555: MSC members to provide feedback direct to Ms Matthews the Regional Positive Ageing Strategy Coordinator following discussion with their rōpū on the good things that Māori aged over 65 years experience, key issues, changes needed, and actions or activities that could be included in the Positive Ageing Strategy implementation plan to support change, MSC.

7.5 Update on the Spatial Plan and Long Term Plan Report

Ms Yates spoke to matters in the report, noting feedback from the Long Term Plan hui had been reported to Councillors and the Spatial Plan diagram had been updated to reflect feedback received. Ms Yates sought further input and offered to support further hui at marae. Ms Yates responded to

questions on the milestones and noted engagement with the Committee would be ongoing.

Members discussed youth engagement and the intention to reschedule a hui at Kuranui College.

Mayor Beijen left the meeting at 7.52pm.

MSC RESOLVED (MSC 2020/43) to receive the Update on the Spatial Plan and Long Term Plan Report.

(Moved Cr Jephson/Seconded Cr Emms)

Carried

MSC NOTED:

Action 556: Members to provide dates to the MSC Chair that would be suitable for a Long Term Plan and Spatial Plan hui their marae, MSC.

Action 557: Distribute a timetable of Long Term Plan and Spatial Plan marae hui to members once scheduled, K Yates.

Cr Emms left meeting at 8.02pm.

Mayor Beijen returned to the meeting at 8.02pm.

7.6 Māori Standing Committee Budget and Funding Arrangement Report

Ms Hooper spoke to the proposed budget and partnership agreement with Rangiuira O Wairarapa Kapa Haka Rōpu. Members discussed the possible additional funding set aside for the Terms of Reference, the allocation for the Restorative Justice Process Project, and the benefits and origins of the funding arrangement. Members considered providing the Masterton based Kapa Haka group support over the triennium opens up an opportunity for the group to come to South Wairarapa.

MSC RESOLVED (MSC 2020/44) to:

1. Receive the 'Māori Standing Committee Budget and Funding Arrangement' Report.

(Moved Rutene/Seconded Mayor Beijen)

Carried

2. Approve the Māori Standing Committee budget for 2020/21.

(Moved Aporo/Seconded Cr Jephson)

Carried

3. Approve the funding partnership agreement with Rangiuira o Wairarapa.

(Moved Aporo/Seconded Rutene)

Carried

8. CHAIRPERSON REPORT

8.1 Application for Financial Assistance

MSC RESOLVED (MSC 2020/45) to:

1. Receive the grant application from 28th Māori Battalion Association Featherston Branch.

(Moved Rutene/Seconded Mikaera)

Carried

2. To approve granting 28th Māori Battalion Association Featherston Branch funds of \$500 to contribute towards a final meeting / Christmas function to honour the descendants of the 28th Māori Battalion.

(Moved Kerr/Seconded Cr Jephson)

Carried

Ms Hooper shared her whakapapa and invited members to share their own personal story at future meetings. Ms Murphy closed with a Karakia and Ms Hooper invited suggestions for a Karakia for all members to learn.

The meeting closed at 8.28pm.

Confirmed as a true and correct record

.....Chairperson

.....Date



- Present:** Ann Rainford (Chair), Graeme Gray, Simone Baker, Shelley Symes and Councillor Alistair Plimmer.
- In Attendance:** Mayor Beijen, Godwell Mahowa (Planning Manager) and Steph Dorne (Committee Advisor).
- Also in Attendance:** Narida Hooper (Pae tū Mōkai o Taurira), Stan Mangin (AREC), Sid Kempton, Lee Carter and Warren Woodgyer.
- Conduct of Business:** The meeting was conducted in public in the WBS Room, Greytown Town Centre on 28 October 2020 between 7:00pm and 8.35pm.

1. EXTRAORDINARY BUSINESS

There was no extraordinary business.

2. APOLOGIES

GCB RESOLVED (GCB 2020/46) to receive apologies from Councillor Fox for medical reasons and youth representative Aimee Clouston.

(Moved Rainford/Seconded Gray)

Carried

3. CONFLICTS OF INTEREST

There were no conflicts of interest declared.

4. ACKNOWLEDGMENTS AND TRIBUTES

There were no acknowledgments or tributes.

5. PUBLIC PARTICIPATION

5.1 Narida Hooper – grant application from Pae tū Mōkai o Taurira

Ms Hooper spoke in support of the grant application from Pae tū Mōkai o Taurira to establish a Native Tree and Plant Nursery. Ms Hooper outlined the goals of the project, progress to date, funding obtained, and the benefits of the project to youth, Greytown and the wider South Wairarapa.

- 5.2 Stan Mangin – contribution to the Community Response for Greytown and South Wairarapa during a declared emergency
Mr Mangin introduced AREC, a national association of amateur radio operators. Mr Mangin highlighted the desire to increase awareness of AREC and requested discussions between SWDC and WREMO be started to consider how AREC can support and play a role in emergency preparedness and response capability.
- 5.3 Sid Kempton – Wheels Park in Greytown
Mr Kempton spoke in support of a wheels park in Greytown, covering growing demand, benefits of a wheels park, positive feedback from a prior temporary ramp, potential location, costs, and the ability for a staged build. Mr Kempton requested the Board support a wheels park through the Long Term Plan.
- 5.4 Lee Carter - Naming of Rapa Valley Road, Moiki Road, Martinborough
Ms Carter requested the proposed private road at Moiki Road be named promptly to ensure rapid numbers could be obtained. Ms Carter requested the Board consider approving a name on a temporary basis and ensuring the final name has significant local meaning in line with the Naming of Public Roads, Private Roads and Rights-of-Way Policy.
- 5.5 Warren Woodgyer – Spatial Plan and Long Term Plan
Mr Woodgyer requested transparency of expenditure and rates for the Greytown Ward and suggested a new governance structure of the Community Board to support transparency and community input. Mr Woodgyer sought clarity over the governance role and requested the governance structure and role of the Community Board be reviewed as part of the 2021-2031 Long Term Plan.

6. ACTIONS FROM PUBLIC PARTICIPATION

- 6.1 Narida Hooper – grant application from Pae tū Mōkai o Taurira
The grant application would be considered under agenda item 9.4, the Applications for Financial Assistance Report.
- 6.2 Stan Mangin – contribution to the Community Response for Greytown and South Wairarapa during a declared emergency
GCB NOTED:
Action 533: Forward the submission from Stan Mangin to Council officers so discussions can be started between AREC, WREMO and SWDC about the involvement of AREC in emergency preparedness and response capability during an emergency, E Stitt.

- 6.3 Sid Kempton – Wheels Park in Greytown
GCB NOTED:
Action 534: Write a letter of support for a wheels park in Greytown to support Mr Kempton’s submission to the Long Term Plan, GCB.
- 6.4 Lee Carter - Naming of Rapa Valley Road, Moiki Road, Martinborough
 The matters raised would be considered under agenda item 9.5, the Naming of a New Road Report.
- 6.5 Warren Woodgyer – Spatial Plan and Long Term Plan
 Mrs Rainford directed Mr Woodgyer to the draft Greytown Community Board Action Plan for information on the role of the Community Board and Ms Symes explained the role of the Board is governed by legislation.
 Councillor Plimmer and Mayor Beijen explained the correct process to review the governance structure is through a representation review which would be undertaken for the 2025 election.

7. COMMUNITY BOARD MINUTES

- 7.1 Greytown Community Board Minutes – 16 September 2020
GCB RESOLVED (GCB 2020/47) that the minutes of the Greytown Community Board meeting held on 16 September 2020 be confirmed as a true and correct record.
(Moved Baker/Seconded Symes) Carried

8. REPORT FROM COMMITTEES

- 8.1 Tree Advisory Group
 There was no verbal update from the Tree Advisory Group.

9. CHIEF EXECUTIVE AND STAFF REPORTS

- 9.1 Officers’ Report
 Mr Mahowa responded to questions on an outstanding abatement notice for the Orchard Road Subdivision.
GCB RESOLVED (GCB 2020/48) to receive the Officers’ Report.
(Moved Gray/Seconded Symes) Carried
- 9.2 Action Items Report
GCB RESOLVED (GCB 2020/49) to receive the Action Items Report.
(Moved Symes/Seconded Gray) Carried

9.3 **Income and Expenditure Report**

GCB RESOLVED (GCB 2020/50) to receive the Income and Expenditure Statement for the period 1 July 2020 – 30 September 2020.

(Moved Gray/Seconded Baker)

Carried

9.4 **Applications for Financial Assistance**

For the application from Kidz Need Dadz, the Board weighed up the event location of Masterton, its limited available grants fund, and its understanding that the event had proceeded under full funding. The application was declined but the applicant would be invited to apply to the Board in future years. Members discussed the application from Rosa Hassall and considered a process was needed for assessing applications from all individuals at the same time.

GCB RESOLVED (GCB 2020/51):

1. To receive the Application for Financial Assistance Report.

(Moved Symes/Seconded Baker)

Carried

2. To approve granting Pae tū Mōkai o Taurira funding of \$500 to establish a Native Tree and Plant Nursery and offer \$500 from the beautification fund in exchange for \$500 worth of plants for Greytown prepaid from the beautification fund.

(Moved Cr Plimmer/Seconded Gray)

Carried

3. To decline the application from Kidz Need Dadz Wellington for funding a Father's Day Bowling Event.

(Moved Cr Plimmer/Seconded Symes)

Carried

4. To approve the application from Rosa Hassall for funding of up to \$500 to attend an Outward Bound course if funds are still required at the end of the fundraising period, subject to being unsuccessful in obtaining a Mayors Taskforce for Jobs scholarship.

(Moved Cr Plimmer/Seconded Symes)

Carried

GCB NOTED:

Action 535: Establish an annual youth grant funding round for applications from individual Greytown residents, K Yates.

9.5 **Naming of a New Road at Moiki Road, in Greytown**

Members discussed the need for the road to be named promptly but did not consider the proposed names had significant local meaning. Mrs Rainford and Ms Baker undertook to explore alternative names from the list of pre-approved names for the Greytown Ward and members requested the opportunity to review the appropriateness of the approved name once there had been time for discussions with local community and whānau.

GCB RESOLVED (GCB 2020/52):

1. To receive the proposed naming of the proposed private road at Moiki Road Greytown report.
(Moved Cr Plimmer/Seconded Baker) Carried
2. To delegate to the Chair and Simone Baker the ability to approve a name for the proposed private road at Moiki Road Greytown.
(Moved Symes/Seconded Gray) Carried

GCB NOTED:

Action 536: Review the appropriateness of the name approved for the proposed private road at Moiki Road Greytown in February 2021, GCB.

10. CHAIRPERSON REPORT

Mrs Rainford spoke to matters as outlined in the Chairperson Report. The Board did not proceed with the proposal to commission artworks for new Welcome to Greytown signs as members considered that information to support the design direction may be gained through the Long Term Plan consultation. Members agreed to a new start time of 6.00pm for Greytown Community Board meetings commencing from February 2021.

GCB NOTED:

1. Action 537: Reconsider the design of new Welcome to Greytown signs following consultation on the 2021-2031 Long Term Plan, GCB.
2. Action 538: Add the draft Greytown Community Board Action Plan to the Greytown Community Board page on the SWDC website, K Yates.

GCB RESOLVED (GCB 2020/53):

1. To receive the Chairperson Report
(Moved Symes/Seconded Baker) Carried
2. To note that the Christmas event in the park will not be held in 2020 and planning for a December 2021 event will commence in February.
(Moved Cr Plimmer/Seconded Symes) Carried
3. To commission the design of the second set of flags for the Main Street consisting of seven flags of the old red building on SH2 at the north end of Greytown and four flags of the Pohutukawa tree, to be funded from the existing commitment in the beautification fund.
(Moved Gray/Seconded Baker) Carried
4. To note SWDC will invoice the two residents who pledged donations totalling \$3,500 for the maintenance of the Main Street barrels and letters of thanks will be sent.
(Moved Gray/Seconded Symes) Carried
5. To approve the draft Greytown Community Board Action Plan be made available to the public for feedback.
(Moved Baker/Seconded Symes) Carried

6. To agree that the commitments and spend since 1 July 2020 for the Greytown Tree Advisory Group grants for Lions Nature Trail North Street Planting, Greytown Rail Trail planting and O'Connor's Bush Planting be transferred to the beautification fund.

(Moved Gray/Seconded Symes)

Carried

7. To release the remaining commitments of \$1913.04 for the Dog park programme, \$470 for the production of four Arbor Day banners, and \$13.04 for the picnic table in Stella Bull Park back to the beautification fund.

(Moved Symes/Seconded Gray)

Carried

11. NOTICES OF MOTION

There were no notices of motion.

12. MEMBER REPORTS (INFORMATION)

There were no member reports.

13. CORRESPONDENCE

There was no correspondence.

The meeting closed at 8.35pm.

Confirmed as a true and correct record

.....Chairperson

.....Date



Minutes – 3 November 2020

Present: Mark Shepherd (Chair), Sophronia Smith, Jayson Tahinurua, Councillor Ross Vickery and Councillor Garrick Emms.

In Attendance: Mayor Alex Beijen, Russell O’Leary (Group Manager Planning and Environment) and Steph Dorne (Committee Advisor).

Conduct of Business: The meeting was conducted in public in Kiwi Hall, 62 Bell Street, Featherston on 3 November 2020 between 7:02pm and 7.41pm.

1. EXTRAORDINARY BUSINESS

Mr Shepherd explained that concerns over a quarry consent application at Underhill and Algies Roads and correspondence from Margaret Cochran on the entry to Featherston would be discussed as minor items under agenda item 11.1, the Chairperson Report.

2. APOLOGIES

Claire Bleakley tendered her apologies after the meeting however they were not presented for acceptance at the meeting.

3. CONFLICTS OF INTEREST

There were no conflicts of interest declared.

4. ACKNOWLEDGMENTS AND TRIBUTES

There were no acknowledgements or tributes.

5. PUBLIC PARTICIPATION

There was no public participation.

6. ACTIONS FROM PUBLIC PARTICIPATION

There were no actions from public participation.

7. COMMUNITY BOARD MINUTES

7.1 Featherston Community Board Minutes – 22 September 2020

FCB RESOLVED (FCB 2020/51) that the minutes of the Featherston Community Board meeting held on 22 September 2020 be confirmed as a true and correct record.

(Moved Cr Vickery/Seconded Smith)

Carried

8. CHIEF EXECUTIVE AND STAFF REPORTS

8.1 Officers' Report

Members expressed concerns on the status of some of the major water projects and water staining in Featherston. Updates from Wellington Water on major projects would be reported to the Assets and Services Committee and the water staining concerns had been brought to the attention of the SWDC Chief Executive.

FCB RESOLVED (FCB 2020/52) to receive the Officers' Report.

(Moved Tahinurua/Seconded Cr Emms)

Carried

8.2 Action Items Report

Ms Smith updated members of a meeting with two prospective youth representatives. Members undertook to hold a workshop to discuss the role of a youth representative and flags.

FCB RESOLVED (FCB 2020/53) to receive the Action Items Report.

(Moved Tahinurua/Seconded Cr Emms)

Carried

8.3 Income and Expenditure Report

FCB RESOLVED (FCB 2020/54) to receive the Income and Expenditure Statement for the period 1 July 2020 – 30 September 2020.

(Moved Cr Vickery/Seconded Smith)

Carried

9. NOTICES OF MOTION

There were no notices of motion.

10. CHAIRPERSONS REPORT

10.1 Chairperson Report

Members expressed concerns with the quarry consent application, including impacts to nearby residents, undermining of the direction of the Long Term and Spatial Plans, lack of notification to members, and the ability of Greater Wellington Regional Council to approve a consent application without community consultation. Mr O'Leary explained the consent application to SWDC had not yet been assessed, outlined resource consent requirements, and the process and criteria for assessing applications. A meeting would be held with interested parties.

Members discussed correspondence received from Margaret Cochran, noted Ms Cochran's concern of the sign advertising a funeral parlour at the entrance to Featherston, and requested information on permitted signage.

FCB NOTED:

Action 586: Provide the community board signage rules for the zone of the funeral sign located on the State Highway at the southern entrance to Featherston, G Mahowa.

FCB RESOLVED (FCB 2020/55) to receive the Chairperson Report.

(Moved Cr Emms/Seconded Tahinurua)

Carried

11. MEMBER REPORTS (INFORMATION)

11.1 Member Report - Claire Bleakley

Members discussed matters as raised in Ms Bleakley’s member report, including costs and arrangements for the Featherston Christmas Parade and the Featherston Wastewater Treatment Plant meeting. Members requested communications of the next meeting and its purpose.

FCB NOTED:

Action 587: Confirm if there is Council land available in Featherston for the planting of a Kowhai tree donated by Lions, B Neems.

*FCB RESOLVED (FCB 2020/56) to receive the Member Report
(Moved Smith/Seconded Tahinurua)*

Carried

12. CORRESPONDENCE

There was no correspondence.

The meeting closed at 7.41pm.

Confirmed as a true and correct record

.....Chairperson

.....Date

ASSETS AND SERVICES COMMITTEE Minutes from 4 November 2020

- Present:** Councillors Brian Jephson (Chair), Garrick Emms, Alistair Plimmer, Ross Vickery and Mayor Alex Beijen (from 9:20am).
Via audio-visual link: Cr Rebecca Fox (from 9:38am).
- In Attendance:** Euan Stitt (Group Manager Partnerships and Operations), Harry Wilson (Chief Executive), Karen Yates (Policy and Governance Manager), Amy Wharram (Communications Manager), Jorja Bramley (Communications Advisor), Russell O’Leary (Planning and Environment Group Manager) and Suzanne Clark (Committee Advisor).
Wellington Water: Colin Crampton, Ian McSherry, Jeremy McKibbin, Stephen Wright and Linda Fairbrother.
- Conduct of Business:** The meeting was held in the Supper Room, Waihinga Centre, Texas Street, Martinborough and was conducted in public between 9:00am and 11:20am except where expressly noted.
- Also in Attendance:** Perry Cameron (public participation).
Cr Brenda West and via audio-visual link: Cr Pam Colenso and Cr Leigh Hay.
-

Open Section

- A1. Apologies**
*ASSETS AND SERVICES COMMITTEE RESOLVED (A&S2020/57) to receive apologies from Cr Pip Maynard and lateness apologies from Cr Rebecca Fox.
(Moved Cr Plimmer/Seconded Cr Vickery) Carried*
- A2. Conflicts of Interest**
Cr Emms noted that he may have a conflict of interest with agenda item ‘B3 Featherston Wastewater Treatment Plant Consent Update’.
- A3. Public Participation**
Mr Cameron’s family trust owned land in Lake Ferry and had worked with previous council officers to get a wastewater system in place suitable for 200 residents. The South Wairarapa Biodiversity Group had undertaken plantings in the area. Mr Cameron had concerns about the performance of the wastewater system and would like to be kept informed of any developments.

A4. Actions from Public Participation

Members deferred discussion of Mr Cameron's submission until agenda item B2 Lake Ferry Wastewater Incident Report.

A5. Extraordinary Business

There was no extraordinary business.

A6. Minutes for Confirmation

ASSETS AND SERVICES COMMITTEE RESOLVED (A&S2020/58) that the minutes of the Assets and Services Committee meeting held on 23 September 2020 are a true and correct record.

(Moved Cr Plimmer/Seconded Cr Vickery)

Carried

B Information and Verbal Reports from Chief Executive and Staff

B1. Partnerships and Operations Report

Mr Stitt answered questions regarding Wellington Water staff qualifications, water race management arrangements, the coastal erosion report, Featherston War Memorial lighting, extension of library services to include Masterton and roading reseals.

Mayor Beijen joined the meeting at 9:20am.

Wellington Water staff presented a cost estimating model and discussed estimating difficulties and budget credibility concerns, wastewater project capacities, staffing capacity and capability, accessibility to and communications with elected members, and correct scoping and costing of the Pinot Grove and Papawai projects with councillors.

Mr Wilson advised that there were no national standards for wastewater, but that standards were lifting as Council's projects were developing.

Cr Fox joined the meeting at 9:38am.

ASSETS AND SERVICES COMMITTEE RESOLVED (A&S2020/59):

1. To receive the Partnerships and Operations Report.

(Moved Cr Emms/Seconded Cr Jephson)

Carried

2. Action 591: Review whether additional lighting can be placed on or around the Featherston War Memorial; E Stitt

B3. Featherston Wastewater Treatment Plant Consent Update

Wellington Water outlined the status of the Featherston Wastewater Treatment Plant including work undertaken to look at objectives and drivers, community engagement, and assembling of 16 ideas/options. Community feedback will be used to produce a short list for development and range estimate costing.

Wellington Water addressed members concerns relating to why the project was starting at square one, choice of wording, and a review of community engagement material.

Mr Crampton advised that Greater Wellington Regional Council weren't prepared to withdraw the Featherston Wastewater consent without a plan for a new consent being in place. The current work programme would address this requirement.

ASSETS AND SERVICES COMMITTEE RESOLVED (A&S2020/60):

1. To receive the Featherston Wastewater Treatment Plant Update Report.

(Moved Cr Plimmer/Seconded Cr Vickery)

Carried

B2. Lake Ferry Wastewater Incident Report

The meeting adjourned at 10:33am.

The meeting reconvened at 10:45am.

Wellington Water outlined the issues with the Lake Ferry wastewater system noting that the consent conditions were not being breached but it was unclear whether conditions permitted longer term use of UV treatment while repairs were being made. A final solution and cost would be available by the next meeting.

The Committee agreed that further discussions with the tree felling contractor regarding steps taken to protect the asset prior to works should be undertaken.

ASSETS AND SERVICES COMMITTEE RESOLVED (A&S2020/61):

1. To receive the Lake Ferry Wastewater Incident Report.

(Moved Mayor Beijen/Seconded Cr Jephson)

Carried

B4. Drinking Water and Wastewater Improvement Programme Update

ASSETS AND SERVICES COMMITTEE RESOLVED (A&S2020/62) to receive the Drinking Water and Wastewater Improvement Programme Update Report.

(Moved Cr Plimmer/Seconded Cr Vickery)

Carried

B5. Papawai Road and Pinot Grove Wastewater Cost Uplift Report

Members provided direction to Wellington Water on the production of fact sheets on the projects and deferred consideration of this report.

ASSETS AND SERVICES COMMITTEE RESOLVED (A&S2020/63):

1. To receive the Papawai Road and Pinot Grove Wastewater Cost Uplift Report.

(Moved Cr Jephson/Seconded Cr Plimmer)

Carried

2. Action 596: Deliver fact sheets covering why the Papawai Road and Pinot Grove wastewater projects were undertaken, current and future capacity projections, how the budget was set and a conclusion on how Council will be assured of best value for money; E Stitt

B6. Consent Application for Ecoreef Trial Project Report

Members discussed project start timeframes and whether halting natural erosion could be achieved in the long term.

ASSETS AND SERVICES COMMITTEE RESOLVED (A&S2020/64) to receive the Consent Application for Ecoreef Trial Project Report.

(Moved Cr Emms/Seconded Cr Vickery)

Carried

B7. Action Items Report

ASSETS AND SERVICES COMMITTEE RESOLVED (A&S2020/65) to receive the Action Items Report.

(Moved Cr Plimmer/Seconded Cr Emms)

Carried

Confirmed as a true and correct record

.....(Chair)

.....(Date)



PLANNING AND REGULATORY COMMITTEE
Minutes from 4 November 2020

Present:	Councillors Ross Vickery (Chair), Leigh Hay, Alistair Plimmer, Brenda West (from 11:08am) and Mayor Alex Beijen. Via audio-visual link: Cr Pam Colenso
In Attendance:	Russell O’Leary (Group Manager Planning and Environment), Harry Wilson (Chief Executive Officer), Rick Meads (Manager Environmental Services), and Suzanne Clark (Committee Advisor).
Conduct of Business:	The meeting was held in the Supper Room, Waihinga Centre, Texas Street, Martinborough and was conducted in public between 11:33am and 11:50am.

Open Section

A1. Apologies

PLANNING AND REGULATORY COMMITTEE RESOLVED (P&R2020/20) to accept lateness apologies from Cr West and apologies from Cr Fox.

(Moved Cr Hay/Seconded Mayor Beijen)

Carried

A2. Conflicts of Interest

There were no conflicts of interest.

A3. Public Participation

There was no public participation.

A4. Actions from Public Participation

There were no actions from public participation.

A5. Minutes for Confirmation

PLANNING AND REGULATORY COMMITTEE RESOLVED (P&R2020/21) that the minutes of the Planning and Regulatory Committee meeting held on 12 August 2020 are a true and correct record.

(Moved Cr Hay/Seconded Cr Plimmer)

Carried

A6. Extraordinary Business

A verbal discussion on the proposed quarry and crushing site in Featherston would be undertaken under agenda item 'B1 Planning and Environment Group Report'.

A7. Notices of motion

There were no notices of motion.

B. Information and Verbal Reports from Chief Executive and Staff

B1. Planning and Environment Group Report

Mr O'Leary answered questions regarding progress on the proposed joint dog pound, an appealed resource consent application, and the consent application for a quarrying and crushing plant in Underhill Road, Featherston.

Cr Vickery requested an update on the application for consent for a Featherston quarry and crushing plant be included in future Planning and Regulatory reports.

PLANNING AND REGULATORY RESOLVED (P&R2020/22) to receive the Planning and Environment Group Report.

(Moved Cr Colenso/Seconded Cr Hay)

Carried

B2. Action Items Report

PLANNING AND REGULATORY RESOLVED (P&R2020/23) to receive the Action Items Report.

(Moved Cr West/Seconded Cr Hay)

Carried

C. Decision Reports

C1. Dog Control Policy and Practices Report for 2019/2020

PLANNING AND REGULATORY RESOLVED (P&R2020/24):

1. To receive the Dog Control Policy and Practices Report for 2019/2020.

(Moved Cr Colenso/Seconded Cr Plimmer)

Carried

2. Recommend to Council that pursuant to Section 10A of the Dog Control Act 1996, that the Dog Control Policy and Practices for 2019/2020 be adopted.

3. Recommend to Council that officers be authorised to publicly notify the report.

(Moved Cr Plimmer/Seconded Cr Hay)

Carried

Confirmed as a true and correct record

.....(Chair)

.....(Date)